

Version 4 Reference	Version 4 Text	Amendment	Version 5 Reference	Version 5 Text
<i>Regulation 7: Clothing</i>				
7.4.4	<i>Residents change out of night clothes during day time hours unless specified in the resident's individual care plan.</i>	Include "otherwise"	7.4.4	Residents change out of night clothes during day time hours unless specified otherwise in the resident's individual care plan.
<i>Regulation 8: Residents' Personal Property and Possessions</i>				
8.4.1	<i>A resident's personal property and possessions are safeguarded when the approved centre assumes responsibility of it.</i>	Replace "of it" with "for them"	8.4.1	A resident's personal property and possessions are safeguarded when the approved centre assumes responsibility for them.
<i>Regulation 9: Recreational Activities</i>				
9.4.6	<i>Resident decisions to participate, or not, in activities is respected and is documented, as appropriate.</i>	Reword to "decisions on whether or not to participate"	9.4.6	Resident decisions on whether or not to participate in activities are respected and documented, as appropriate.
<i>Regulation 13: Searches</i>				
13.1.5	<i>The consent requirements of a resident regarding searches and the process for carrying out searches in the absence of consent.</i>	Divide into two separate points.	13.1.5 13.1.6	<ul style="list-style-type: none"> <li>The consent requirements of a resident regarding searches.</li> <li>The process for carrying out searches in the absence of consent.</li> </ul>
<i>Regulation 15: Individual Care Planning</i>				
15.4.3	<i>An individual care plan is developed by the MDT following a comprehensive assessment, as soon as possible, but within seven days of admission.</i>	Remove: "as soon as possible, but"	15.4.3	An individual care plan is developed by the MDT, following a comprehensive assessment, within seven days of admission.
<i>Regulation 16: Therapeutic Services and Programmes</i>				
16.1.3	<i>Assessing residents as to the appropriateness of services and programmes (including risk). The resource requirements of the therapeutic services and programmes.</i>	Divide into two separate points.	16.1.3 16.1.3	<ul style="list-style-type: none"> <li>Assessing residents as to the appropriateness of services and programmes (including risk).</li> <li>The resource requirements of the therapeutic services and programmes.</li> </ul>
18.3.1	<i>A log of transfers is maintained. Each transfer record is systematically reviewed to ensure all relevant information was provided to the receiving facility.</i>	Divide into two separate points.	18.3.1 18.3.2	<ul style="list-style-type: none"> <li>A log of transfers is maintained.</li> <li>Each transfer record is systematically reviewed to ensure all relevant information was provided to the receiving facility.</li> </ul>
<i>Regulation 20: Provision of Information to Residents</i>				
20.4.6	<i>The content of the medication information sheets include information on indications for use of all medications to be administered to the resident, including any possible side-effects.</i>	Replace "include" with "includes"	20.4.6	The content of the medication information sheets includes information on indications for use of all medications to be administered to the resident, including any possible side-effects.
<i>Regulation 23: Ordering, Prescribing, Storing and Administration of Medicines</i>				
23.4.14	<i>A clear record of the date of initiation and discontinuation for each medication.</i>	Divide into two separate points.	23.4.14 23.4.15	<ul style="list-style-type: none"> <li>A clear record of the date of initiation for each medication.</li> <li>A clear record of the date of discontinuation for each medication.</li> </ul>
23.4.19	<i>Where there is any alteration in the medication order, the medical practitioner rewrites the prescription. A prescription is not altered where a change is required.</i>	Swap order of sentences.	23.4.22	A prescription is not altered where a change is required. Where there is any alteration in the medication order, the medical practitioner rewrites the prescription.
23.4.20	<i>All medicines, including scheduled controlled drugs (except those for self-medication) are administered by a registered nurse or registered medical practitioner.</i>	Replace "self-medication" with "self-administration"	23.4.23	All medicines, including scheduled controlled drugs (except those for self-administration) are administered by a registered nurse or registered medical practitioner.
23.4.28	<i>Direction to crush medication is only accepted from the resident's medical practitioner. The medical practitioner gives a documented reason why the medication is to be crushed. The pharmacist is consulted about the type of preparation to be used. The medical practitioner documents that the medication is to be crushed on the prescription sheet.</i>	Replace "prescription sheet" with "MPAR"	23.4.31	Direction to crush medication is only accepted from the resident's medical practitioner. The medical practitioner gives a documented reason why the medication is to be crushed. The pharmacist is consulted about the type of preparation to be used. The medical practitioner documents within the MPAR that the medication is to be crushed.
<i>Regulation 26: Staffing</i>				
26.3.2	<i>The number and skill mix of staff is reviewed against the levels recorded in the approved centre's registration.</i>	Replace "number" with "numbers"	26.3.2	The numbers and skill mix of staff is reviewed against the levels recorded in the approved centre's registration.
26.4.3	<i>The number and skill mix of staffing is sufficient to meet resident needs.</i>	Replace "number" with "numbers"	26.4.3	The numbers and skill mix of staffing is sufficient to meet resident needs.

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26.4.5	<i>All staff, including permanent, contract and volunteers, are vetted in accordance with the approved centre's recruitment, selection and appointment policy and procedure. Information from references is sought and documented.</i>	Replace "references" with "referees"	26.4.5	All staff, including permanent, contract and volunteers, are vetted in accordance with the approved centre's recruitment, selection and appointment policy and procedure. Information from referees is sought and documented.
<b>Regulation 27: Maintenance of Records</b>				
27.4.6	<i>Resident records are developed and maintained to a logical sequence. The records are maintained in good order; for example, no loose pages.</i>	Divide into two separate points.	27.4.6 27.4.7	<ul style="list-style-type: none"> <li>Resident records are developed and maintained to a logical sequence.</li> <li>Resident records are maintained in good order; for example, no loose pages.</li> </ul>
27.4.10.3	<i>Each entry includes the date and the time using the 24-hour clock.</i>	Divide into two separate points.	27.4.11.4 27.4.11.5	<ul style="list-style-type: none"> <li>Each entry includes the date</li> <li>Each entry includes the time using the 24-hour clock</li> </ul>
<b>Regulation 28: Register of Residents</b>				
28.4.2	<i>Resident status, i.e. voluntary or involuntary.</i>	Move to 28.4.1	n/a	n/a
<b>Regulation 31: Complaints Procedures</b>				
31.4.3	The methods for the resident, and their representatives, to make a complaint are detailed within the complaints policy and procedure and may include: 4.3.1. Verbal 4.3.2. Written 4.3.3. Electronically by email 4.3.4. Telephone 4.3.5. Through complaint, feedback or suggestions forms.	Reword to: "Residents, and their representatives are facilitated to make complaints using the methods detailed within the complaints policy and procedure which may include:"	31.4.3	Residents, and their representatives are facilitated to make complaints using the methods detailed within the complaints policy and procedure which may include: 4.3.1. Verbal 4.3.2. Written 4.3.3. Electronically by email 4.3.4. Telephone 4.3.5. Through complaint, feedback or suggestions forms.
31.4.5.1	<i>The provision of the complaints policy and procedure to the resident and their representative at admission or soon thereafter. This information may be provided within the resident information booklet.</i>	Replace: "The provision of the complaints policy and procedure to the resident" with "The provision of information about the complaints procedure to the resident"	31.4.5.1	The provision of information about the complaints procedure to the resident and their representative at admission or soon thereafter. This information may be provided within the resident information booklet.
31.4.6	<i>All complaints are investigated promptly, whether oral or written and handled appropriately and sensitively.</i>	Reword to: "All complaints, whether oral or written, are investigated promptly and handled appropriately and sensitively."	31.4.6	All complaints, whether oral or written, are investigated promptly and handled appropriately and sensitively.
31.4.8	<i>A method for addressing minor complaints within the approved centre is provided. Minor complaints must be documented.</i>	Divide into two separate points.	31.4.8 31.4.9	<ul style="list-style-type: none"> <li>A method for addressing minor complaints within the approved centre is provided.</li> <li>Minor complaints must be documented.</li> </ul>
31.4.15	<i>The complainant is informed promptly of the outcome of the complaint investigation and details of the appeals process is made available to them. This is documented.</i>	Replace "is" with "are"	31.4.16	The complainant is informed promptly of the outcome of the complaint investigation and details of the appeals process are made available to them. This is documented.
<b>Regulation 32: Risk Management Procedures</b>				
32.4.3	<i>The risk management procedures actively reduce identified risks to the lowest level of risk, as is reasonably practicable.</i>	Replace "lowest level of risk, as is reasonably practicable" with "lowest practicable level of risk"	32.4.3	The risk management procedures actively reduce identified risks to the lowest practicable level of risk.
32.4.12	<i>The requirements for the protection of children and vulnerable adults within the approved centre is appropriate and implemented as required.</i>	Replace "is" with "are"	32.4.12	The requirements for the protection of children and vulnerable adults within the approved centre are appropriate and implemented as required.