PATIENT NOTIFICATION
OF THE MAKING OF AN ADMISSION ORDER OR A CERTIFICATE AND RENEWAL ORDER MENTAL HEALTH ACTS 2001 TO 2018 SECTION 16(2) (AS AMENDED)
PLEASE USE BLOCK CAPITALS AND READ NOTES OVERLEAF BEFORE COMPLETING

Patient's Details:  First Name:  Surname:

Information:

I, Dr _________________________ (Insert Name of Consultant Psychiatrist) notify you (the patient), in writing as required by Section 16(2) of the Mental Health Act 2001 (as amended), that:

(a) You are being currently detained on foot of an Order dated ___/___/______ (insert date) for a period ending on ___/___/______ (insert date).

This is an Admission Order pursuant to Section 14 / This is a Certificate and Renewal Order extending the detention pursuant to Section 15 (delete where appropriate).

and (where appropriate)

(b) You have been examined by Dr. _________________________ (Insert Name of Consultant Psychiatrist) on ___/___/______ (insert date) for the purpose of extending your detention for a further period ending on ___/___/______ (insert date). This extension will come into effect on ___/___/______ (Insert date) after the expiry of your current Order. This extension has been made pursuant to Section 15.

A general description of the proposed treatment to be administered to you during your period of detention is as follows:

Name and Address of Approved Centre

WARD/UNIT

Signed _________________________ (Consultant Psychiatrist)

Date: _________________________ Time: _________________________

(DD/MM/YYYY)  (24 hr clock e.g. 2.21pm should be recorded as 14:21)
NOTES: When completing the information please ensure that:

1. It is completed in BLOCK CAPITALS.
2. Details must correspond with admission order/renewal order.
3. All fields are completed.
4. The notification is signed by the consultant psychiatrist.
5. The patient is given a comprehensive verbal explanation of the information in the written notification.
6. The patient is given the written notification.
7. A copy is retained in the patient’s clinical file.
8. All further discussions with the patient in relation to this notification to be recorded in the patient’s clinical file.
9. When recording time please use 24 hour clock. For example 2.21 pm should be recorded as 14.21.